

**BI-NATIONALLY SUPERVISED PhD THESIS**

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| --- |
| Name and logo |

**COLLABORATION AGREEMENT**

**between**

The University of Salerno located in Fisciano (Salerno), Via Giovanni Paolo II, 132 represented by his Rector prof. Vincenzo Loia and the University and the University of

……. represented by the Rector, Professor

**For the University of Salerno**

Having regard of the:

* Law no. 210, July 3rd 1998 in force of which Italian Universities may regulate procedures for setting up PhD courses with complete organizational, educational and scientific autonomy;
* Ministerial decree no. 45, February 8th 2013 about the normative of PhDs;
* Ministerial decree no. 270, October 22nd 2004 about the academic autonomy of the Universities;
* The Rector’s decree no. 2845October 8th 2013 of the University regulations of the PhD.

**For the University of**

Having regard of the:

* the decree dated … which sets out the possibility of a joint doctorate …
* the Doctorate Regulations of the University of ….
* the Operational Regulations for joint doctorates of the University of ….

Considering that promoting international cooperation in studies and research and developing scientific cooperation between the two Countries, through the PhD student mobility, are the main goals of both Institutions agree as follows:

***FIRST PART – Administrative details***

Art. 1

The University of Salerno (Italy) and the University of       (     ) hereinafter referred to as “Institutions” agree through the present agreement, to abide by the regulations in force in each country and in each Institution and organize jointly a bi- nationally supervised PhD thesis concerning:

Mr/Ms

Nationality

born in      ,

on

holding the following academic qualification       enrolled in a PhD course at the University of       and at the University of Salerno.

Art. 2

At the University of Salerno the student will be enrolled in the PhD course in      , cycle n.       (legal duration from       to       ).

At the University of       the student will be enrolled in the PhD in       (legal duration from       to

Unless otherwise agreed, fees will be paid only at the University of

Thesis title:

*(The above-mentioned details will also be listed in the attached Annex)*

Art. 3

The PhD student is in charge of taking care of the administrative duties related to both the PhD courses he/she is attending, including the enrolment procedure and the application for the final exam or the PhD extension.

Art. 4

According to the rules and regulations in force in the host country, the participant in the exchange mustgive evidence of the insurance policies covering him/her from any health problem and any accident they may occur during his/her stay.

Insurance policies may also be issued by the sending Institution according to its own rules or purchased directly by the participant in the exchange.

***SECOND PART – Academic details***

**Art. 5**

The PhD course lasts three years.

The PhD student will carry out research activities at both Institutions under the supervision of:

Prof ……. (Associate/Full Professor at the University of Salerno - Department of SCIENZE DEL PATRIMONIO CULTURALE

And of Prof … (Associate/Full Professor at the University of       (     ) - Department of

The preparation of the thesis will be carried out in both Institutions in alternating periods as described below:

University of Salerno: from       to (year and number of months)

University of … from       to      (year and number of months)

The subject of the jointly supervised PhD dissertation is:      .

**Art. 6**

Each Institution will appoint a local Referee to coordinate and manage all the activities undertaken in the framework of the Agreement and to monitor the results achieved.

The activities carried out will be fully recognized by both Institutions.

The composition of the Examination Committee, appointed by the legal representatives of both Institutions, will be composed in accordance with the rules in force in both countries and Institutions. According to the doctoral regulations of UniSa, for PhD thesis in cotutelle the two institutions can agree to appoint an Examination Committee composed of four members – two for each Institution – in the category of Assistant, Associate, and Full Professors, plus a fifth member, from either institution, should the need arise to substitute one of the Examination Committee members.

In case the University of … objects to this composition of the Examination Committee, it should propose an alternative arrangement that needs to be negotiated with UniSa *before* ratifying the present Collaboration Agreement, that can be amended for this purpose.

**Art. 7**

The dissertation will be drafted and presented in either Italian, or English, or in another language which has been approved/agreed upon by both Institutions.

Once ready, the UniSa Doctoral Coordinator, Prof.      , will undertake the check for plagiarism with the software Turnitin.

Then, the PhD candidate will send the dissertation, via email and in pdf format, to two External Examiners. The External Examiners will be renowned experts in the specific field of studies; they do not belong to the hereby represented Institutions; they have to be appointed, one each, by UniSa and by the other Institution; one at least needs to be an established academic.

Once the External Examiners send their evaluations to the UniSa Doctoral Coordinator, Prof.      , the latter will share them with the candidate so that they may implement eventual suggested amendments.

Once this has been done, the candidate will send:

1. their dissertation
2. a dissertation summary in       (*specify the language*)
3. a report with the scientific activities undertaken during the PhD programme
4. eventual publications
5. the evaluations of the External Examiners

to the members of the Examination Committee.

The final dissertation will be discussed at the University of       during a PhD viva, or oral examination, with the Examination Committee, according to the rules and regulations of both institutions [which need to be agreed upon *before* ratifying the present Collaboration Agreement]. The oral discussion of the thesis shall be done in       (*specify the language*).

Following up the positive evaluation of the Examination Committee, the two Institutions will award two different final degrees.

The University of Salerno will award a PhD degree in: Metodi e Metodologie della Ricerca Archeologica e Storico-Artistica.

The University of       will award a PhD degree in:

*THIRD PART – Conclusions*

Art. 8

As for the deposit, description, and reproduction of the thesis both Institutions will abide by the rules and regulations in force in each country.

The intellectual property (protection of the thesis, publication exploitation and protection of the results obtained by the candidate's research in the Institutions involved in the agreement) shall be subject to rules and regulations in force in each country.

Provisions concerning intellectual property rights can be agreed upon in specific protocols or documents, if requested.

# Art. 9

This agreement will enter in force as of the signatures of both Institutions. It will be valid up to the dissertation of the PhD student’s thesis and to the awarding of the title by both Institutions.

Any modification to the agreement needs the written approval of the relevant Academic Bodies.

# Art. 10

Disputes on interpretation and execution of this Agreement will be solved by a Committee composed by one member designated by each of the Parts, plus one member jointly designated.

# Art. 11

Unless otherwise agreed, the Agreement is drawn up in English in       copies, one for each part involved in the Agreement.

University of Salerno

Signature of the Legal Representative Signature of the Legal Representative

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Fisciano, date       Place,       date

**ANNEX BI-NATIONALLY SUPERVISED PhD THESIS**

**Personal details**

|  |
| --- |
| *Surname:*  *Name:*  *Date of birth:*  *Sex:*  *Nationality:*  *Passport/ID number*  *Address:*  *Phone no:*  *Email:* |
| **AcAcademic details** |
| **Home Institution:** |
|  |
| *Master Degree in*  Date and place of the obtained degree  Grade  *Thesis* *Supervisor*  *Thesis title* |
| *PhD Qualification*  *Scientific disciplinary sector*  *Series (registration year)*  *Department/Scientific structure*  *Thesis Supervisor*  *Thesis title* |
|  |
| **Host Institution:** |
| *PhD Qualification*  *Scientific disciplinary sector*  *Cycle Year of enrollment*  *Department/Scientific structure*  *Thesis supervisor*  *Thesis title* |
|  |
| **DEGREE TO OBTAIN**  *Joint degree:□*  *Double degree:□* |
|  |
| **SUBJECT OF THE PHD THESIS (maximum 2 pages)**  *(Description, degree, objectives, research methods, motivation of the bi-nationally supervision, indication of the Country where the thesis is mostly carried out, indication of the language used for writing and discussing the thesis*) |
|  |
| **DURATION OF STAY**  *Lenght of mobility (in weeks)* |
|  |
| **Scholarship □ Facilities □ Boarding □ Lodging □ ETC., provided by:**  *Home Institution*  **Scholarship □ Facilities □ Boarding □ Lodging □ ETC., provided by:**  *Host Institution* |

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| --- | --- |
| **University of Salerno** | **University of** |
| **Department of**  Signature | **Department of**  Signature |